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Letter of Invitation

REQUEST FOR QUOTATION

[Ministry of (insert name)]

[address]

[postal code/city]

Republic of Kiribati

To Whom It May Concern,

The **[Ministry of (insert name)]** invites Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

Procurement No: 23-SS00324

Issue Date: 17/10/24

RFQ Closing Date: 27th October 2024 -5pm (PORTAL CLOSED) 28th October 2024- 12pm
(SUBMISSION HARD COPIES)

Procurement Title: Request for Quotation (RFQ) for MOE Repatriation charter

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit a Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Goods to be supplied
- Evaluation Criteria and Method
- Specific Contract Conditions for the Supply of Standard Goods
- General Contract Conditions for the Supply of Standard Goods
- Certificate of Compliance Form
- Availability of Financial Resources form

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

[Neeti Tabokai]

[title]

Official email address: neetit@moe.gov.ki



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** Please note that late submissions will not be considered*